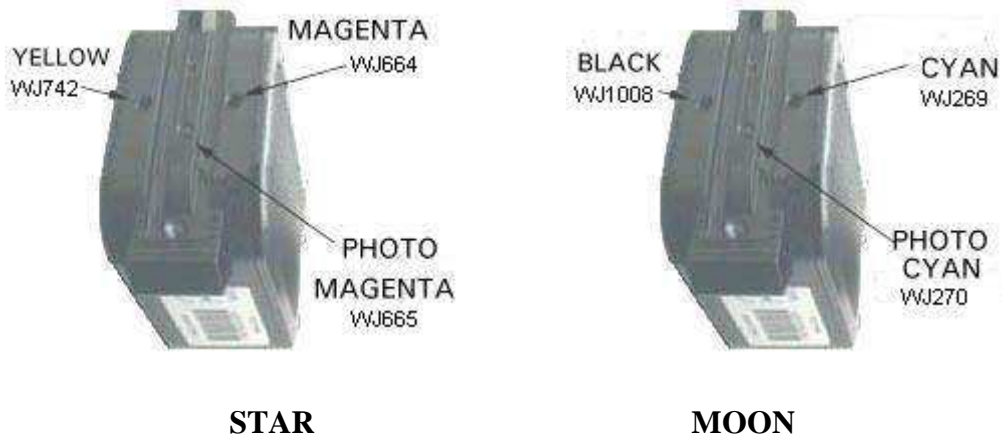


# Step-by-Step Instructions

(PRINT this set of instructions to follow every time you refill your cartridge)

Hewlett Packard **C3844A (#844)**, **C3845A (#845)**

Hewlett Packard Photo-Smart Printer



**Items needed: gloves, hand-drill, (No station needed), photo magenta, magenta, and yellow inks for the Star cartridge, cyan, photo cyan, and black dye inks for the Moon cartridge, paper towels, review hints & tips and check list. Do not plug fill-hole**

**Syringe: Attach needle tip (located inside station # 4) to the syringe tightly. Unscrew lid on ink bottle. Puncture silver seal with needle tip making a small hole in the center of seal. Pull the correct amount of ink into the syringe. Rinse syringe and needle tip after every use and before using syringe with another color. Rinse syringe and needle tip with water until the water runs clear.**

1. The filling holes are located on the top of the cartridge and are sealed with small plastic plugs. These must be removed by pushing them into the cartridge using the small hand drill provided or a pointed instrument. (A ball point pen works well or a push pin).
- 2 Using the correct color pull the correct amount of ink into the syringe. Place the syringe deep inside of each of the fill-holes. See picture and fill colors as shown. A little ink might come out of the top when full, so cover up the other holes while filling one. Gently inject and S-l-o-w-l-y release thru the syringe 10 ml of ink into each of the three fill-holes. Since the cartridge is sponge-filled, it is necessary to refill slowly in order

that the ink can sufficiently saturate the internal sponge. If ink begins to “bubble” out of the fill-hole, remove bottle tip. Bubbling occurs when a cartridge is either over-filled or if ink is being inserted too quickly. Wait several minutes and then try to s-l-o-w-l-y insert more ink. If ink begins to bubble out the fill hole or leak from the printhead, you have plenty of ink in the cartridge. Push downwards into the bottom of the cartridge. Note the cartridge contains a sponge and a slight resistance may be felt. It's also a good rule to check the color chambers with a tooth pick before putting in ink. The chambers are somewhat dry and you might have to push the tooth pick in far to get ink on it.

3. S-l-o-w-l-y inject the first 1ml toward the bottom then inject the other 9 ml s-l-o-w-l-y as you pull the needle up through the sponge. (If all the ink is injected at the bottom where the printhead is, some of the color will seep into another colors chamber and cross contaminate. If this happens it will eventually flush itself out with printing) do not reseal the filling holes.

4. Set above a paper towel for an hour as a drip precaution. Do not allow the cartridge to touch the paper, since the paper will draw out the ink

5. Replace the cartridge and run 1 - 3 cleaning cycles as per printer instructions. Or print 2 pages at this test site: [Or Print 2 pages using:](#)

[http://www.refills4you.com/support/black\\_print\\_test.html](http://www.refills4you.com/support/black_print_test.html)    black ink test  
[http://www.refills4you.com/support/color\\_print\\_test.html](http://www.refills4you.com/support/color_print_test.html)    color ink test

For best results, leave cartridge in printer for 8 hours after refilling so the ink can saturate the entire sponge. (Allows ink to flow to the print head).

The Aluminum tape is to cover the other two holes while filling one. Empty cartridges should be refilled immediately.

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