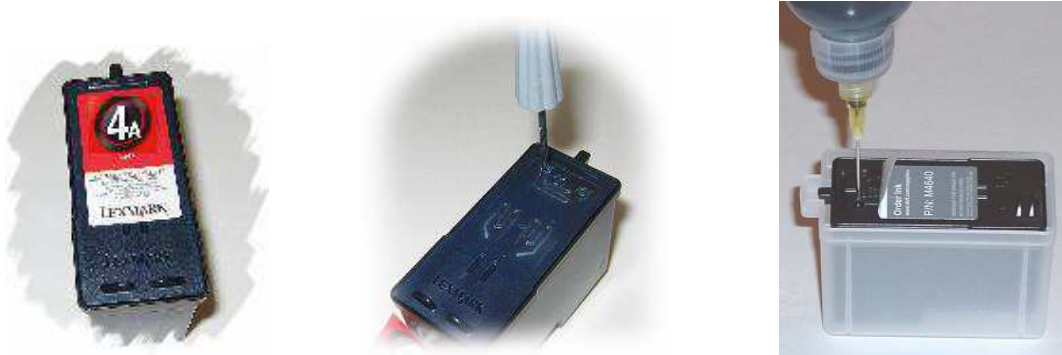


# Step-by-Step Instructions

(PRINT this set of instructions to follow every time you refill your cartridge)

Lexmark Black Pigment # 4A (18C1954)



**Items needed: gloves, #6 refill station, hand-drill, black pigment ink, paper towels, review hints & tips and check list** Note: **Do not use the refill station lid for refilling this cartridge. Do not plug fill hole. The regular version #4 is not refillable. The "A" version #4A can easily be refilled.**

**Syringe: Attach needle tip (located inside station # 4) to the syringe tightly. Unscrew lid on ink bottle. Puncture silver seal with needle tip making a small hole in the center of seal. Using the correct color pull the correct amount of ink into the syringe. Rinse syringe and needle tip after every use and before using syringe with another color. Rinse syringe and needle tip with water until the water runs clear.**

1.) Place cartridge in Station #6 with copper circuits facing to the left and the plastic feet inside the bottom of the station to your right. **Do not use the refill station lid for refilling this cartridge.** Peel back the label on top of cartridge. Drill a hole at the end of the maze of the squiggly line. This single hole on the far left is your fill hole.

2.) Insert black pigment ink deep inside the fill-hole. S-l-o-w-l-y release thru the syringe up to 15 ml of black ink into fill-hole. Holding the bottle upside down it is 5 mls from the top to the first marker line and then 3 mls each marker line. You may feel a slight pressure because the cartridge contains a sponge. A little ink might come out of the top when full. If ink begins to "bubble" out of the fill-hole, remove bottle tip. Bubbling occurs when a cartridge is either over- filled or if ink is being inserted too quickly. Wait several minutes and then try to s-l-o-w-l-y insert more ink. If ink begins to bubble out the fill-hole or leak from the printhead, you have plenty of ink in the cartridge.

3.) After refilling, remove cartridge from refill station. Place cartridge upright on folded paper towels with the printhead facing down toward the paper towel. Do not let the printhead touch the paper towel. It maybe necessary to tilt the cartridge slightly so printhead is not in contact with paper towel. Let cartridge sit for approximately 20 minutes after refilling before putting cartridge back into printer.

4.) Do not plug fill-hole. If fill-holes are plugged, a slight vacuum is created. This can result in interrupted print or no print. If you place the label or piece of tape over the top of the refilled cartridge & cover the holes, please use the drill to poke a hole through the label or tape of one hole. One of the three holes needs to remain completely open.

5.) Check the ink flow by gently pressing a dry paper towel against the printhead. You should see a line or dot of Black ink. If not, gently press a warm, wet paper towel against the printhead until the black is visible.

6.) When black is visible on paper towel, place cartridge back into the printer and run 1 to 2 print tests. Or print 2 pages at this test site

[http://www.refills4you.com/support/black\\_print\\_test.html](http://www.refills4you.com/support/black_print_test.html) Black ink test

[http://www.refills4you.com/support/color\\_print\\_test.html](http://www.refills4you.com/support/color_print_test.html) Color ink Test

**For best results, let cartridge sit for 8 hours after refilling so the ink can saturate the entire sponge.**

***Important Note:***

**Lexmark offers for sale two different versions of the same cartridge: The regular version #4 is not refillable. It is the "Return Program" or "Prebate" cartridge. Supposedly, when you buy this cartridge you agree to return the empty cartridge to Lexmark. In return, Lexmark gives you roughly \$5 off the retail list price of the cartridge. The "A" version #4A can easily be refilled. However, the price of the cartridge is roughly \$5 higher than the regular version, so most people unknowingly buy the regular version. If you want to refill, you will need "A" version cartridges.**

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